

JAMAICA OUTREACH
PROGRAM, INC.

FINANCIAL STATEMENTS

YEARS ENDED SEPTEMBER 30, 2018 AND 2017

JAMAICA OUTREACH PROGRAM, INC.

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INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Directors
Jamaica Outreach Program, Inc.
Naples, Florida

We have reviewed the accompanying statements of financial position of Jamaica Outreach Program, Inc. as of September 30, 2018 and 2017, and the related statements of activities, functional expenses and cash flows for the years then ended. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the Organization's management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Accountant's Responsibility

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.

Rogers Wood Hill Starman & Gustason, P.A.

ROGERS WOOD HILL STARMAN & GUSTASON, P.A.

Certified Public Accountants & Advisors

October 18, 2018

Naples, FL

JAMAICA OUTREACH PROGRAM, INC.

STATEMENTS OF FINANCIAL POSITION

SEPTEMBER 30, 2018 AND 2017

(See Independent Accountant's Review Report)

ASSETS

	<u>2018</u>	<u>2017</u>
Cash and cash equivalents	\$ 163,506	\$ 177,166
Prepaid expenses	<u>402</u>	<u>4,165</u>
Total assets	<u>\$ 163,908</u>	<u>\$ 181,331</u>

LIABILITIES AND NET ASSETS

LIABILITIES:	<u>\$ -</u>	<u>\$ -</u>
NET ASSETS:		
Unrestricted	162,009	174,134
Temporarily restricted	<u>1,899</u>	<u>7,197</u>
Total net assets	<u>163,908</u>	<u>181,331</u>
Total liabilities and net assets	<u>\$ 163,908</u>	<u>\$ 181,331</u>

The accompanying notes are an integral part of these financial statements.

JAMAICA OUTREACH PROGRAM, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2018
(See Independent Accountant's Review Report)

	2018		
	Unrestricted	Temporarily Restricted	Total
REVENUES:			
Contributions	\$ 165,785	\$ -	\$ 165,785
In-kind donations - goods and services	500,963	-	500,963
Grants	42,869	-	42,869
Special events, net	6,792	-	6,792
In-kind donation - travel	2,350	-	2,350
Interest income	1,139	-	1,139
Total revenues	719,898	-	719,898
Net assets released from restrictions	5,298	(5,298)	-
Total revenues and net assets released from restrictions	725,196	(5,298)	719,898
EXPENSES:			
Program services	722,324	-	722,324
Administrative and general	7,340	-	7,340
Fundraising	7,657	-	7,657
Total expenses	737,321	-	737,321
INCREASE (DECREASE) IN NET ASSETS	(12,125)	(5,298)	(17,423)
NET ASSETS - Beginning of year	174,134	7,197	181,331
NET ASSETS - End of year	<u>\$ 162,009</u>	<u>\$ 1,899</u>	<u>\$ 163,908</u>

The accompanying notes are an integral part of these financial statements.

JAMAICA OUTREACH PROGRAM, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED SEPTEMBER 30, 2017
(See Independent Accountant's Review Report)

	2017		
	Unrestricted	Temporarily Restricted	Total
REVENUES:			
Contributions	\$ 204,008	\$ 7,197	\$ 211,205
In-kind donations - goods and services	374,904	-	374,904
Grants	33,831	-	33,831
Special events, net	22,229	-	22,229
In-kind donation - travel	4,625	-	4,625
Interest income	968	-	968
Total revenues	640,565	7,197	647,762
Net assets released from restrictions	870	(870)	-
Total revenues and net assets released from restrictions	641,435	6,327	647,762
EXPENSES:			
Program services	647,639	-	647,639
Administrative and general	9,099	-	9,099
Fundraising	7,980	-	7,980
Total expenses	664,718	-	664,718
INCREASE (DECREASE) IN NET ASSETS	(23,283)	6,327	(16,956)
NET ASSETS - Beginning of year	197,417	870	198,287
NET ASSETS - End of year	\$ 174,134	\$ 7,197	\$ 181,331

The accompanying notes are an integral part of these financial statements.

JAMAICA OUTREACH PROGRAM, INC.

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED SEPTEMBER 30, 2018
(See Independent Accountant's Review Report)

	2018			
	<u>Program</u>	<u>General &</u>	<u>Fundraising</u>	<u>Total</u>
	<u>Services</u>	<u>Administrative</u>		
Awards and grants	\$ 183,425	\$ -	\$ -	\$ 183,425
Contract services	4,756	-	-	4,756
In-kind goods	363,012	-	-	363,012
In-kind services	137,951	-	-	137,951
Occupancy	1,378	-	-	1,378
Bank and credit card fees	-	-	42	42
Food	-	-	640	640
Miscellaneous	-	-	393	393
Licenses and registration fees	-	261	-	261
Postage and shipping	-	150	557	707
Printing	16	54	1,003	1,073
Professional fees	-	5,000	-	5,000
Supplies	3,339	104	249	3,692
Telephone	-	161	-	161
Travel and meetings	28,447	-	4,773	33,220
Insurance	-	1,200	-	1,200
Volunteer background checks	-	410	-	410
Total expenses	<u>\$ 722,324</u>	<u>\$ 7,340</u>	<u>\$ 7,657</u>	<u>\$ 737,321</u>
Percentage of expenses to total expenses	98.0%	1.0%	1.0%	

The accompanying notes are an integral part of these financial statements.

JAMAICA OUTREACH PROGRAM, INC.

STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED SEPTEMBER 30, 2017
(See Independent Accountant's Review Report)

	2017			
	Program Services	General & Administrative	Fundraising	Total
Awards and grants	\$ 219,239	\$ -	\$ -	\$ 219,239
Contract services	6,585	-	-	6,585
In-kind goods	157,184	-	-	157,184
In-kind services	217,720	-	-	217,720
Occupancy	931	-	-	931
Bank and credit card fees	210	-	79	289
Food	-	-	1,313	1,313
Miscellaneous	343	7	154	504
Licenses and registration fees	-	361	-	361
Postage and shipping	1,915	106	620	2,641
Printing	359	49	762	1,170
Professional fees	-	5,000	-	5,000
Supplies	4,704	-	289	4,993
Travel and meetings	38,449	150	4,763	43,362
Insurance	-	1,176	-	1,176
Volunteer background checks	-	2,250	-	2,250
Total expenses	<u>\$ 647,639</u>	<u>\$ 9,099</u>	<u>\$ 7,980</u>	<u>\$ 664,718</u>
Percentage of expenses to total expenses	96.8%	1.6%	1.6%	

The accompanying notes are an integral part of these financial statements.

JAMAICA OUTREACH PROGRAM, INC.
STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED SEPTEMBER 30, 2018 AND 2017
(See Independent Accountant's Review Report)

	<u>2018</u>	<u>2017</u>
CASH FLOWS FROM OPERATING ACTIVITIES:		
Cash received from contributions	\$ 165,785	\$ 211,205
Cash received from grants	42,869	33,831
Cash received from events	16,636	29,844
Cash paid to suppliers and for donations	(56,664)	(77,343)
Cash paid to supported organizations	(183,425)	(219,239)
Interest received	1,139	968
Net cash provided/(used) by operating activities	<u>(13,660)</u>	<u>(20,734)</u>
 NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	 (13,660)	 (20,734)
 CASH AND CASH EQUIVALENTS - Beginning of year	 <u>177,166</u>	 <u>197,900</u>
 CASH AND CASH EQUIVALENTS - End of year	 <u>\$ 163,506</u>	 <u>\$ 177,166</u>
 RECONCILIATION OF INCREASE/(DECREASE) IN NET ASSETS TO NET CASH PROVIDED/(USED) BY OPERATING ACTIVITIES:		
Increase/(decrease) in net assets	\$ (17,423)	\$ (16,956)
Changes in assets:		
Prepaid expenses	<u>3,763</u>	<u>(3,778)</u>
Net cash provided/(used) by operating activities	<u>\$ (13,660)</u>	<u>\$ (20,734)</u>

The accompanying notes are an integral part of these financial statements.

JAMAICA OUTREACH PROGRAM, INC.
NOTES TO FINANCIAL STATEMENTS - SEPTEMBER 30, 2018 AND 2017

NOTE 1 - NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Jamaica Outreach Program, Inc. (the Organization) was incorporated on October 25, 2006, as a Florida not-for-profit corporation. JOP's mission is to help the poor in Jamaica. JOP provides love, respect, funds, goods and services for health care, education, and basic support, to improve the lives of the poor in Jamaica without regard to religious affiliation, personal history, gender, age or race.

Basis of Accounting

The Organization prepares its financial statements on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America.

Basis of Presentation

The Organization reports its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Unrestricted - resources over which the board of directors had discretionary control.

Temporarily restricted - those resources subject to donor imposed restrictions, which will be satisfied by actions of the Organization or a passage of time.

Permanently restricted - those resources subject to donor imposed restrictions that they be maintained permanently by the Organization. The Organization held no permanently restricted net assets at September 30, 2018 and 2017.

Cash and Cash Equivalents

For purpose of the statement of cash flows, the Organization considers all highly liquid investments with an original maturity of three months or less to be cash equivalents. The Organization maintains bank accounts with balances, which at times may exceed federally insured limits.

Estimates

Management uses estimates and assumptions in preparing the financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

Income Taxes

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to the Organization's tax-exempt purpose is subject to taxation as unrelated business income. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(a) and has been classified as an organization other than a private foundation under Section 509(a)(2). Accordingly, no provision for income taxes has been made in these financial statements.

The Organization's Federal Exempt Organization Business Income Tax Returns (Forms 990) for 2015 through 2018 are subject to examination by the IRS, generally for three years after they were filed.

JAMAICA OUTREACH PROGRAM, INC.
NOTES TO FINANCIAL STATEMENTS - SEPTEMBER 30, 2018 AND 2017

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES - continued

Uncertain Tax Position

It is the Organization's policy to evaluate the provisions of ASC 740 for all tax positions to identify any that may be considered uncertain. All identified material tax positions are assessed and measured by a "more-likely-than-not" threshold to determine if the tax position is uncertain and what, if any, the effect of the uncertain tax position may have on the financial statements. No material uncertain tax positions were identified for tax year 2018. Currently, the statute of limitations remains open for tax returns filed subsequent to and including 2015; however, no IRS examinations are in process or anticipated.

Promises to Give

Unconditional promises to give are recognized as revenues or gains in the period received and as assets, decreases in liabilities or expenses depending on the form of the benefits received. Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional.

Contributions

Contributions are recognized when the donor makes the donation to the Organization. All donor restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. Temporarily restricted contributions are reported as temporarily restricted support and are reclassified to unrestricted net assets upon expiration of the time or use restriction. However, restricted contributions whose restrictions are met in the same reporting period are shown as unrestricted support.

Donated Services

Donated services are recognized as contributions if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization. Additionally, many volunteers provide their time and perform a variety of tasks that assist the Organization throughout the year that are not recognized as contributions in the financial statements since the recognition criteria were not met. The Organization receives more than 6,000 volunteer hours per year.

Donated Goods

Noncash donations are recorded as contributions at their estimated fair values at the date of donation. In-kind donations consist of food, clothing, supplies, medicine, medical equipment and household goods.

Expense Allocation

The costs of providing program, management and fundraising activities have been summarized on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Expenses related to more than one function are charged to programs and supporting services on the basis of periodic time and expense studies.

JAMAICA OUTREACH PROGRAM, INC.
NOTES TO FINANCIAL STATEMENTS - SEPTEMBER 30, 2018 AND 2017

NOTE 2 - TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are held in cash for the following purposes:

	2018	2017
Optical	\$ 1,899	\$ 7,197

NOTE 3 - IN-KIND DONATIONS - GOODS AND SERVICES

In-kind donations - goods and services consist of the following:

<u>Donated goods</u>	2018	2017
Food	\$ -	\$ 19,950
Medical	358,914	135,534
Books	-	1,700
Other	4,098	-
	363,012	157,184
 <u>Donated services</u>		
Medical Services	137,951	217,720
Total in-kind donations - goods and services	\$ 500,963	\$ 374,904

NOTE 4 - SPECIAL EVENTS, NET

Special events revenue and expenses consist of the following:

	2018			
	Concert	Festival	Tea	Total
Revenues	\$ 9,690	\$ 6,946	\$ -	\$ 16,636
Expenses	(1,498)	(8,346)	-	(9,844)
Net total	\$ 8,192	\$ (1,400)	\$ -	\$ 6,792
	2017			
	Concert	Festival	Tea	Total
Revenues	\$ 12,237	\$ -	\$ 17,607	\$ 29,844
Expenses	(2,059)	(243)	(5,313)	(7,615)
Net total	\$ 10,178	\$ (243)	\$ 12,294	\$ 22,229

These amounts excluded \$7,406 and \$8,063 in event-related donations reported as contributions in the statement of activities for 2018 and 2017, respectively.

JAMAICA OUTREACH PROGRAM, INC.

NOTES TO FINANCIAL STATEMENTS - SEPTEMBER 30, 2018 AND 2017

NOTE 5 - ECONOMIC DEPENDENCY

The operation of the Organization is dependent on the receipt of support and revenue from two major donors. Loss of these funds and/or large decreases in these types of funding would have a material effect on the Organization and a negative impact on overall operations. For the year ended September 30, 2018, approximately 36% of cash contributions was attributable to St. John the Evangelist Church, and approximately 40% of in-kind goods and services were attributable to Alcon Medical Missions Program. For the year ended September 30, 2017, approximately 48% of cash contributions was attributable to St. John the Evangelist Church, approximately 26% of in-kind goods were attributable to an individual donor.

NOTE 6 - FOREIGN OPERATIONS

Substantially all of the Organization's program services are performed in Jamaica. Foreign operations are subject to additional inherent risks of conducting operations abroad, such as changes in economic, legal, regulatory, social and political conditions, as well as, restrictive actions of foreign or US governmental authorities, customs duties and tariffs, and governmental intervention. However, the Organization does not expect that the revenue from grants or contributors would be lost or that foreign operations will be interrupted.

NOTE 7 - SUBSEQUENT EVENTS

Subsequent events were evaluated through October 18, 2018, which is the date the financial statements were available to be issued.